

13<sup>th</sup> October 2017

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Dear Parents/Carers

### **Parent Governor Elections**

A vacancy has arisen for a parent governor on the School's Governing Body and I am writing to invite nominations for the position. The normal term of office for a school governor is four years and provided they are still eligible for election or appointment they may serve for further terms.

All parents and guardians\* of children who attend the school (except for those who are elected members of the local education authority or are paid to work at the school for more than 500 hours in a twelve month period) are eligible to stand for election as a parent governor. All parents and guardians of children who attend the school are eligible to vote in the election.

**Parent governors are very important in the life of the school and there is a range of support available, including free induction training.** If you would like further information about the role of a governor and of the amount of time involved in being a governor please phone the Governor Development Service on telephone: 020 7525 5313 or contact Julia Padmore in the school office on the email or school number above.

I very much hope you will consider putting your name forward for the position of parent governor and I am enclosing a nomination form for this purpose. Please return completed forms to me by noon on Tuesday 31<sup>st</sup> October 2017.

Yours sincerely

Lisa Butcher  
**Headteacher**

*\* Some people who are not parents but who act as parents and take care of a child at the school may also be able to take part. If you or someone else living with you look after a child in this way please contact me to check if you will be able to take part in the election.*

## Nomination Form for Parent Governors

I would like to nominate myself to be a parent governor.

Name: Mrs/Ms/Miss/Mr/Other.....	
Address:	
Post Code:	
Home tel. No:	Work tel. No:
Email:	
I am the parent/guardian of (please enter below the names of your children who currently attend the school).	

Name of Parent (Please print).....

Signed.....Date.....